

Upon completion, return application to **shopmanager@countrykitchensa.com** or mail to address above.

Thank you for taking the time to fill out this application. If you filled this out at a time when we are not hiring, note that we do keep applications on file for when a position opens. We consider all positions, from entry level to management, important for Country Kitchen SweetArt's (CKS) success in providing a great experience. Applicants should know that working at CKS means making a serious commitment to learning about products, consistently offering great service, and helping to make CKS an exceptional workplace. We understand that not everyone cares about the same things that we do. If CKS isn't right for you, we wish you well on your continued job search. If you believe you would you would be a perfect fit for CKS and we would be a perfect fit for you, great! Keep on filling out this application.

First Name	Middle Initial	Last Name	Date of Application
Street			City
Home Telephone Number			State & Zip Code
Other Phone Number			Position(s) Applied for
Email Address			Referral Name

Looking for:

☐

Full Time

☐

Part Time. Number of Hours _____

☐

Long Term Employment

☐

Temporary Position Thru _____

Willing/able to work Saturday? _____

Willing/able to work over-time? _____

If you are under 18 years of age, can you provide proof of work eligibility?

☐

Yes

☐

No

☐

N/A

Are you legally able to work in the United States?

☐

Yes

☐

No

Are you currently laid off and subject to recall?

☐

Yes

☐

No

Are you able to comply with Country Kitchen's Drug-Free Policy?

☐

Yes

☐

No

Have you ever been convicted of a criminal offense? (If yes, please explain.)

☐

Yes

☐

No

Date _____ Place _____ Nature _____

Employment Experience

Begin with your present or most recent job. You may include any job related military service or volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer		Dates Employed		Work Performed
		From	To	
Address				
Phone #		Hourly Rate/Salary		
Job Title	Supervisor	Start	Final	
Reason for Leaving				

Employer		Dates Employed		Work Performed
		From	To	
Address				
Phone #		Hourly Rate/Salary		
Job Title	Supervisor	Start	Final	
Reason for Leaving				

Employer		Dates Employed		Work Performed
		From	To	
Address				
Phone #		Hourly Rate/Salary		
Job Title	Supervisor	Start	Final	
Reason for Leaving				

Education/Skills				
School	Name, City	Years Attended	Degree/Major/or Class Name	Completed?
High School				Yes No
College				Yes No
Grad School				Yes No
Classes at CKS				Yes No
Other				Yes No

Tell Us More About You...

I have/can do the following:

- | | | |
|---|--|--|
| ☐ Talk on the phone | ☐ Strong follow through skills | ☐ Work well with fellow employees |
| ☐ Pay attention to detail | ☐ Computer skills | ☐ Handle multi-line telephones |
| ☐ Work under stress | ☐ Use email and Internet | ☐ Multi-task |
| ☐ Work with cash registers | ☐ Handle heavy lifting (up to 50 lbs) | ☐ Problem solve |
| ☐ Adjust to change easily | ☐ Good people skills | ☐ Be a quick learner |
| ☐ Organizational skills | ☐ Cake/cookie decorating skills | ☐ Candy making skills |
| | ☐ | ☐ Strong willingness to learn |

*Be honest with your answers! Unchecked boxes don't mean you won't be considered for the position.

Some questions to ponder... and answer.

1. Country Kitchen SweetArt can be a very busy place to work; especially during the holidays. What makes you believe you can perform well and excel under these working conditions?
2. Country Kitchen SweetArt strives to offer the best customer service possible. What does good service mean to you?
3. If you have shopped at Country Kitchen SweetArt, what did you enjoy the most about the experience?
4. As a staff member, what do you expect from the managing partners, managers and supervisors?

Personal References

Please list the name, address and telephone number of three reference other than friends or relatives.

1. _____
2. _____
3. _____

Please list any personal qualities, skills and experience that you feel helps qualify you for this job or any additional information you would like us to consider.

CKS working hours are M-F 8:30-6:00; Sat 10:00-4:00. Please list the days and times you are available to work.

Mondays: _____

Tuesdays: _____

Wednesdays: _____

Thursdays: _____

Fridays: _____

Saturdays: _____

Saturdays are typically 1-2 per month

Employees at Country Kitchen SweetArt:

Have an interest in cooking/baking

Have high integrity and honesty

Enjoy being part of a team

Have a desire for improvement in all areas

Are self directed

Are comfortable with change

Have the ability to handle stress

Enjoy interacting with people

Are committed to organization-wide success

We consider all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, marital status, veteran/reserve/national guard or any other similarly protected status. We comply with all applicable laws governing practices and do not discriminate on the basis of any unlawful criteria.

****IMPORTANT**** Agreement:

I hereby affirm that the knowledge provided on this application (and accompanying resume, if any) is true to the best of my knowledge. I also agree that falsifying information or significant omissions may disqualify me from further consideration for employment and may be considered for justification for dismissal if discovered at a later date.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either the company or myself. I understand that no management official other than the officers of Country Kitchen SweetArt has the authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I authorize persons, schools, my current employer, and previous employers and organizations named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision. This includes Country Kitchen SweetArt's ability to obtain a report of my credit history, driving record, and other information that may be necessary in making an employment decision.

Signature _____

Date: _____